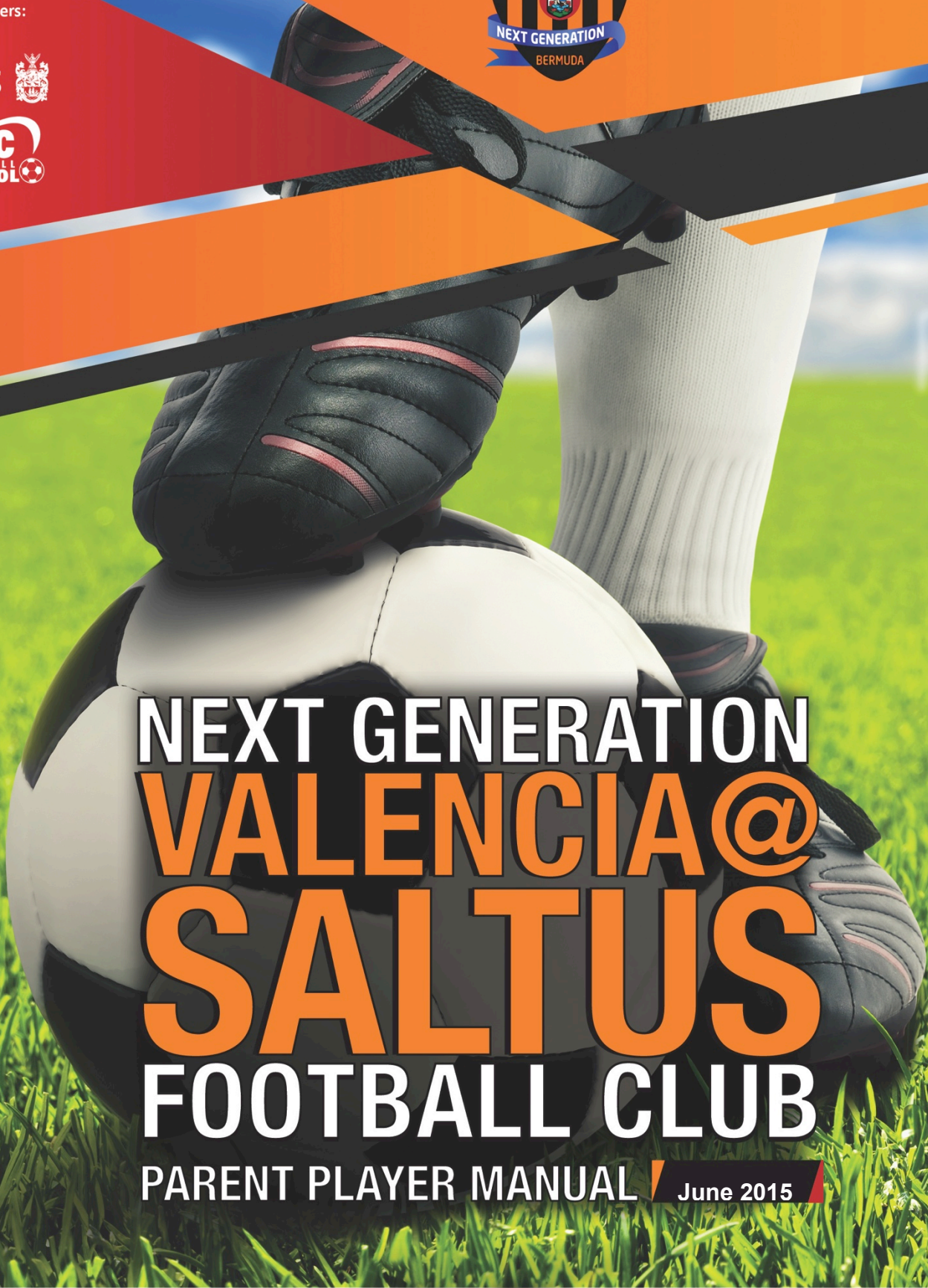




Strategic partners:



NEXT GENERATION VALENCIA@ SALTUS FOOTBALL CLUB

PARENT PLAYER MANUAL / June 2015



Strategic partners:

SALTUS 

ABC
FOOTBALL
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1. Club Mission Statement

By offering the most comprehensive football grassroots and youth development program in Bermuda, using qualified and certified coaches, and utilizing the best facilities on the island, applying a long term player development curriculum developed together with our international partners, we only focus on growing every girl and boy to the best of their ability, and in the process generating the Next Generation Bermuda footballers.

2. Programs Offered

2.1 Next Generation Valencia @ Saltus is the largest football development program in Bermuda, and the only one that caters to all age groups, from 4 up to 17 for both girls and boys from grassroots to elite. Football is the world's largest sport for a reason, and we believe that the opportunities to be part of the beautiful game shall be the same here as anywhere else in the world. It doesn't matter if you are playing at grassroots level, at the BFA competitive league level or if you have the ambition and drive to aim for an elite position, we have a program that fits your needs, all taught within the same curriculum, the same philosophy and with the same coaches.

2.2 **The Foundation Year Program** is open to the girls and boys in Foundation Year (age 4) up to S2 (Primary 2 - age 6). This is a pure grassroots program meant to introduce the players to the game in a fun

and relaxing way, with progressively more skills and technical activities being introduced. This part of the program is operated in cooperation with Saltus Grammar School's staff coaches, led by ex-national team player John Barry Nusum, currently a national team coach. This program meets once a week on Saturday mornings at Saltus, between 9:00 - 10:30 am, and requires a large pool of parent volunteers as assistant coaches and helpers. This program has its origination in the Saturday Soccer Program that traces its roots back to the early 80s or even earlier. Parents and teachers like Malcolm Durrant, Vince Ingham, Jon Beard and Nigel Godfrey were all instrumental in carrying this legacy forward. This program normally attracts around 120 players evenly spread amongst the age groups, both boys and girls.

2.3 **The Development Primary School Program @ NSC** is offered to girls and boys who graduate from the Foundation Year Program, or who are joining us at the age of S3 to S5 (Primary 3 - age 6/7 to Primary 5 - age 9/10), but who cannot join the League Program either because they are not ready in their development to meet the increased demands of the League Program, they cannot commit to a three times a week firm schedule, or there are not enough spaces in the League Program. We have decided to permanently move this program to the National Sports Centre as the facilities offers a perfect environment for development unparalleled with anything else in Bermuda, and it is integrated with



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our sister program inside other primary schools on the island, making this a truly unique grassroots development program. Monday and Wednesday will be training exercises and drills with Friday's session being designated primarily to small-sided fun games. Our certified coaches conduct all coaching.

2.4 The League Program @ Saltus is open to girls and boys from Primary 3 to Senior School 11 (S3 to SGY 1 - age 7 to 17).

During the first part of the program, we place teams into the BFA U8 and U10 leagues. The emphasize during this period is to train the player to train properly and to develop their skills and understanding of the game, and to use the matches on Saturdays to implement what they have been taught during the training sessions. This phase is to a large extent about building character and developing positive attributes and tools that will allow the players to tackle the challenges of the modern game not just with good technique.

The BFA U12, U14 and U16 league groups focus on training to win, with the transition from 7 to 9 aside football to 11 aside football. We are looking at the possibility to move U14 and U16 program to NSC, at the same time, to make use of the flatter surface and to avoid competing for field space with the Saltus school teams practicing and playing.

Games are played on Saturday morning during the BFA league season, which normally starts in early October. From the beginning of the season to the commencement of the BFA league, the League Program @ Saltus practices on Saturday at the Saltus field. Our certified coaches conduct all coaching.

2.5 The Elite Middle School Program @ NSC is targeted at all players in Bermuda, both girls and boys, regardless of club affiliation or not, who wish to take their personal development as football players to the next level and to prepare them for the challenges of football outside of Bermuda in a secondary school or college/university setting, or in a professional club setting most likely in the UK. We believe that we must capture these players around the age of 12 and start to educate them in what it takes to pursue such career both from a football standpoint but equally from a personality as well as an academic development stand point. The modern football game requires that the players are well rounded in technical, tactical, mental, decision making and game understanding. The point when the player will enter the application process for college or university or professional clubs will range from 15 to 17, but all the preparation work must be done during the years leading up, in order to assure success.

The objective is to consistently be able to place players based on having had them properly exposed and introduced to the



Strategic partners:



coaches of the receiving school/club and to minimize any hurdles that might arise in such a process. To join this program the player and parents must possess the right attitude and desires. Our UEFA B licensed coaches will carry out coaching primarily.

3. Coach Directors

A Director, to be designated, will head each program and for the League Program @ Saltus each age group will have a Director and each team will have as a minimum, a UEFA C licensed coach. The coach Directors will be designated at the start of the season, and will be your primary contact point for training and individual player development related matters, should your daughter/son's specific coach not be responding to your issues or you feel is not addressing the issues properly.

4. Fees and Registrations

4.1 Annual fee for the League and Development Club.

U8 and U10 Boys and Girls	\$475
U12, U14, U16 Boys and Girls	\$575

4.2 To register go to:

<https://ssl.demosphere.com/scripts/runisa.dll?s7:gp::72423+regis/guidelines>

4.3 Payment of fees and conditions

All fees are for the entire 2015/2016 season from September to March, excluding camps.

All fees must be paid on-line and can be paid in 2 parts as below.

From 1st June you can reserve a place on the program with a payment of \$200.

The balance of the fee must be paid on line by Monday 31st August

- \$275 for U8 and U10
- \$375 for U12, U14 and U16

Once full payment has been made paid, your child will be eligible to be allocated to a squad. Kit will only be handed out on full payment in the week commencing 3rd October.

If you would wish to discuss a payment plan, please contact Hilary Sharman at abcfootballschool@gmail.com. This will be made on an individual case and is discretionary.

If there are outstanding fees for a previous season, camp or post season training program then registration for 2015/2016 will not be accepted until all unpaid fees are paid in full.



Strategic partners:



4.4 BFA Transfer Fee

If you are transferring from another club for the 2015/16 season, you are required to fill in a BFA transfer form (outstanding from the BFA/ Appendix 2) which is required to be filed with the BFA for approval. All forms are required to be signed by a parent and MUST be delivered to the Valencia office for the attention of Keita Wilson. Keita Wilson will file all forms on behalf of new Valencia players.

If the transfer is between 1st May and 15th July 2015, there is no transfer fee. File form with Keita Wilson by 13th July.

If the transfer is between 16th July and 30th November, there is a transfer fee of \$125 (payable by the player). The player will not be able to play for Valencia until 30th November. File form with Keita Wilson by 23rd November.

4.5 Registration information required is shown in Appendix 3.

4.6 To register for the Elite Middle School Program go the website:

www.abcfootballschool.com, click on registration

There is a registration fee of \$100 for the Elite Program then a punch card system is operated. Punch cards of 10 sessions for \$200 are required to be purchased in advance. First punch card will be charged at \$100 to take into account of the registration fee.



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5. Key Registration and Season Dates

1st June	Registration for the 2015/2016 season will open for existing Valencia players and new players from Saltus and Warwick Academy
6th July	Registration for the 2015/2016 season will open to external players
13th July	File BFA transfer form with Keita Wilson if transferring from another Club. After this date there will be a transfer fee and will not be able to play for the Club until 30 th November.
31st August	Full payment of fees are required ONLINE and registration CLOSES
1st to 4th September	Preseason trials for U8 and U10 Boys at venue and time tbc
9th September	Training commences at Saltus based on schedule Section 6.1
12th September	Parent meeting to inform about the season and to collect signed Code of Conduct and other registration requirements
12th September	U8 and U10 players will be informed which training group they have been assigned by the end of the day
26th September	Fun Day instead of training 10.30am-1.30pm
1st October	Final team selection will be announce, coach and assistant coach assigned
3rd October	Kits will be handed out during the following week
10th or 17th October	Expected start date of BFA leagues
23rd November	File BFA transfer form with Keita Wilson if transferring from another Club. There will be a transfer fee of \$125 after 15 th July and will not be able to play for the Club until 30 th November.



Strategic partners:



6. Program schedule

6.1. Weekly Training Times and Venue

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Venue
6.30am-7.30am (morning)	M1-M3 Excellence Middle school Program		M1-M3 Excellence Middle school Program		M1-M3 Excellence Middle school Program	NSC – open to non Valencia players
3.30pm-4.45pm	U8 BFA Boys and Girls	U10 BFA Boys and Girls	U8 BFA U8 BFA Boys and Girls	U10 BFA Boys and Girls		Saltus
4.15pm-5.30pm	Y1-Y5 Primary Development Club		Y1-Y5 Primary Development Club		Y1-Y5 Primary Development Club	NSC- open to non Valencia players
5.00pm-6.30pm	U12 BFA Boys and Girls U14 BFA Girls	U12 BFA Boys and Girls U14 BFA Girls		U12 BFA Boys and Girls U14 BFA Girls		Saltus
5.00pm-6.30pm	U14 BFA Boys U16 BFA Boys		U14 BFA Boys U16 BFA Boys		U14 BFA Boys U16 BFA Boys	Saltus or NSC tbc



Strategic partners:



6.2. **Training** will commence on Wednesday 9th September at Saltus for the relevant age groups for **ALL registered players**.

6.3. **Saturday training** time at Saltus on **Saturday 12th September** for **ALL registered players**.

U10 Boys and Girls	9am- 10.30am
U8 Boys and Girls	10.30am-12pm
U12 Boys and U12/U14 Girls	12pm-1.30pm
U14/16 Boys	1.30pm-3pm

6.4. **Saturday Training** times at Saltus **from Saturday 19th September** until BFA league commences (mid October tbc by BFA) for **players to be assigned to BFA Squads** i.e. NOT U8 or U10 Developmental Program Players.

U10 BFA Boys and Girls	9am- 10.30am
U8 BFA Boys and Girls	10.30am-12pm
U12 BFA Boys and U12/U14 BFA Girls	12pm-1.30pm
U14/16 BFA Boys	1.30am-3pm



Strategic partners:



6.5. Preseason Trials for U8 and U10

All Under 8 and Under 10 boys are invited to preseason trials at the NSC at 4.15 to 5.30pm (tbc) on Tuesday 1st to Friday 4th September. Non-attendance will not affect selection process.

There will be a presentation to explain the purpose of the trials and the two programs available for U8 and U10 boys on Tuesday 1st September.

All Under 8 boys should attend training on Wednesday 9th September at Saltus at 3.30pm to 4.45pm for further assessment.

All Under 10 boys should attend training on Thursday 10th September at Saltus at 3.30pm to 4.45pm for further assessment.

Final assessments will be made on Saturday 12th September at Saltus. There will be a presentation to explain the purpose of the trials and the two programs available for U8 and U10 boys at 10.30am.

Parents will be informed on Saturday 12th evening, which group their child, has been assigned.

6.6 Assessments and Squad selection U12 for U14 and U16 players

The Coaches will assess all registered players in the first three weeks of training on the following criteria in order to be chosen for a BFA squad.

- Commitment
- Attitude
- Desire
- Skill and ability

The squads will be chosen on 1st October and these players will be registered with the BFA.

6.7 Team Selection Criteria

We have enough players per BFA league groupings of U8/10/12/14/16 to follow international procedures to have all players of the same birth year play together, i.e.U8/10/12/14/16.

We have enough players to match each player to their capability, desires and commitment.

We are restricted by the league framework created by the BFA in terms of number of teams we enter, number of players on each team, the ability to rotate players during the season etc. This imposes 'artificial' constraints to our process which is not in line with our philosophy and which has real effect on the ultimate team composition, as each team must be balanced within itself. We will continue to try and persuade the BFA of the need to change these restrictions so that Bermuda youth football can move to the next level we are striving for.



Strategic partners:



Football is a team sport first and foremost, and the ability to stay in a structure, to support each other, to play collectively and to make decisions based on what is best for the team, are traits that are extremely valuable, more so at the later stage of a players development than at an early stage. Having said that;

The desire to win must be collective desire, i.e. must be shared by all players on each team. Given the amount of skills and technical training they get during practice sessions, each player is fully equipped to harness this desire together with their teammates. However, whether or not a player is willing to apply it is a matter of maturity, personality, eagerness, comfort level and other personal issues that cannot be expedited but can be nurtured and supported by their club, their parents and their teammates.

Players of equal ability, desires and passion develop better by playing together ON GAME DAY, than if put in a mixed ability group. If player X is on a team where he/she hardly gets to touch the ball or spends most of the time on the bench, but his/her team wins, it adds very little or nothing to their development, actually it might rather cause him/her to regress in their ability.

Passion and desire are important drivers, as they in many cases cause ability to develop, and not the other way around. Remember that we are staunch believers that ability is

acquired through effort and is not something that you are born with.

We must learn to differentiate between what is viewed as natural ability and a player who practices every day for 2 hours in the backyard, but we must also learn to accept that not every player in the club can or has the ability to practice in the backyard for 2 hours daily. Both are equally important and must be served to their best ability. Next Generation Valencia @ Saltus is part of ABC Football School's program that does just that, and is probably the only provider in Bermuda of that philosophy and execution.

The coaches will evaluate each player during September. Coach Bascome is fully involved in this process. No outside party is involved. Each player is ranked per a number of criteria; technical, tactical, cognizant, decision making skills, desire and understanding and accepting of our philosophy and curriculum, amongst others. The players are then clustered into groups of similar abilities based on these criteria, taken into consideration that a team must be 100% functional.



Strategic partners:



6.8 **Winter Training times** at Saltus will change when the clocks go back to the following:

First session	3.30pm to 4.45pm
Second session	4.45pm to 6.15pm

6.9 Cancellation of Training session procedures

The Club philosophy is that we will practice regardless of weather, with the exception of high winds, thunder and lightening, which could pose a danger to the players or coaches, or if Saltus School has asked us not to use the field to preserve it.

A Club email will be sent out before 1.30pm if it looks like we will cancel the session. Saltus School will also be informed. If the weather improves after 1.30pm the training session will go ahead as planned and the children can be picked up at the usual time.

If the session is cancelled, Saltus students must be picked up per regular school procedures after their school day.

7 Training day Protocol

7.1 U8 and U10 players @ Saltus

U8 and U10 Saltus players who are part of the League Program are to make their way to the field changing rooms in an appropriate manner. Parent Volunteers (see section 10) will supervise players changing and ensure that each child takes their back-pack and kit bags and leave at the designated point for pick up.

If there is any inappropriate behavior, then the player's parent will be informed and alternative arrangements will need to be made.

Non Saltus U8 and U10 players should make their way to the field directly on entering the Saltus campus.

Players are not allowed to enter any of the school buildings, to use or play with any school equipment and must not interfere with any school activity that might take place on the school premises. If they need to change or use the changing rooms, they shall only use the changing rooms at the field level to the west of the gymnasium building.

The players are not allowed on the field and are required to wait on the bleachers by the equipment room until the coaches are ready to commence the session. A register will be taken at this time.



Strategic partners:



7.2 U8 and U10 players @ NSC who are part of the Development Program will need to make their way to the NSC for the commencement of training at 4.15pm. The players are not allowed on the field and are required to wait by the steps at the field level until the coaches are ready to commence the session. A register will be taken at this time.

Players should not be dropped off before 4pm, otherwise we will require parent volunteers to supervise the children.

7.3 U12, U14 and U16 @ Saltus. Saltus players must go to an authorized after school program or leave the campus after lessons before their training sessions commences. Players should arrive 15 minutes before the session starts. Players are not allowed on the field and are required to wait on the bleachers for the start of their session. A register will be taken at this time.

Non Saltus U12, U14 and U16 players should make their way to the field directly on entering the Saltus campus and are required to wait on the bleachers for the start of their session.

Players are not allowed to enter any of the school buildings, to use or play with any school equipment and must not interfere with any school activity that might take place on the school premises. If they need to change or use the changing rooms, they shall only use the changing rooms at the

field level to the west of the gymnasium building.

7.4 Only registered Valencia players are allowed to attend training sessions and unsupervised children/teenagers are not allowed to spectate training sessions.

7.5 During a training session, no parent is allowed on the field. If you require collection of your child before the end of the session, then contact Coach Bascome or Coach Roberts on the field and they will organize for your child to leave the field.

7.6 At the end of U8 and U10 training sessions, all children will be escorted upstairs to the junior school pick up area for collection. Parents are asked not to go on the field to collect their child. All children must leave the field promptly as they will not be supervised. Parents are asked to sign out their child on collection. Children must be picked up promptly.

7.7 If you wish someone else to pick up your child then the Club needs signed authorization. See Appendix 4 for a form to give authorization for someone other than yourself to pick up your child. This form should be returned during registration or to the office.

7.8 At the end of U12, U14, U16 training sessions, coaches will sign out players on the field. Children must be picked up



Strategic partners:



promptly. Coaches will ensure that all players have left the premises.

7.9 If a child is not picked up within 10 min of their designated pick-up time, we will charge a \$2 fee for every minute of tardiness.

8 Code of Conduct

See Appendix 1 for the full Code of Conduct. Please can you sign and date the final page and return to either Hilary Sharman, Keita Wilson on Saturday 12th September or deliver to the Club's office.

Players registering for U14 and U16 squads are required to sign the form as well as parents.

Please ensure that you are aware of the content and your child is briefed. It is mandatory for each player to return a signed copy of the Code of Conduct as part of the registration procedure.

9 Disciplinary Procedures

9.1 The Club takes its Code of Conduct (see Appendix 1) seriously.

9.2 There is an Incident Book on the field so if any player misbehaves or if there is an accident then this will be recorded and followed up with the player and parent. The steps will be followed as stated in the Code of Conduct (Appendix 1) but if behavior is of a serious nature and continues after being reprimanded more than three times, then

the Club will ask the player to leave the club. If you wish to report an incident after a training session, you should contact your Group Coach Director or report to the Club Administrator.

10 Parent Volunteers

The success of our program is dependent upon volunteerism. Below are descriptions of various roles that we are seeking volunteers. This year we are not offering a waiver fee to not volunteer. To make this club work successfully with its 250 players, we need a lot of help. If you are willing to assist please speak with a member of The Club's Administration Team or email abcfootballschool@gmail.com.

10.1 Team Manager and Assistant Team Manager for each squad

The Team Manager serves as a liaison between his/her squad's parents and The Club. Team Managers are also liaison between his/her coach and squad. The scope of the Team Manager role includes the following:

- Set-up and Maintenance of Team email group and cell phone group chat including coach.
- Distribution of BFA Game Schedule and any updates thereof to all members of your squad (this information will be provided to all



Strategic partners:



Managers via the Club Administration.

- Weekly emails providing details of upcoming games, post-game review, focus points, items of concern.
- Communicate to Coaches player availability
- Organize refreshments roster
- Maintain First Aid Kit and take to each match
- Complete BFA Game Sheets and submit to Match Commissioner on game day. In the event of dispute, altercation a written report must be submitted to The Club Administration within 24 hours. This will allow adequate time for review and further official reporting to the BFA.
- Communicate any concerns parents/players may have to either the Coach or The Club as necessary.
- Ensure that parents/players have received and understand any

communication sent by Club Administrators.

10.2 **Team video recorder** for each squad

Ideally The Club would like for each squad to record their games each Saturday. The footage obtained will be useful for evaluation and a teaching tool and also can provide clarity in those instances when there is uncertainty.

10.3 **Changing room supervisors** required for U8 and U10 training sessions.

Parent Volunteers are needed to oversee the players of these age divisions from the time school is dismissed until the start of training. See Training Day Protocol (section 7.1)

10.4 **Fundraising Committee**

This committee in conjunction with The Club will oversee all Fundraising events and initiatives. There is no perfect number to the size of the committee however at least four should form the core.



Strategic partners:



10.5 Oversea Tour Committee

This committee in conjunction with The Club will manage the organizing of all aspects of Overseas Tour(s): coordination with the Fundraising Committee, arrangement and booking of all travel, procurement of travel insurance, all communication with parents/players about travel etc.

10.6 Social Events Committee

In conjunction with The Club will work to bring to fruition our Season Kick Off event (prior to October) and our end of Season Celebration (generally end of March/early April).

10.7 Kit distribution Volunteers

These volunteers will be needed at the start of the season to assist with the distribution of player kits to all fully paid players. Kits will be given out on specific dates once we have volunteers for this task.

10.8 Administration volunteers

The Club Administrators are looking for assistance to take on ad hoc assignments and specific ongoing tasks during the season.

10.9 Tournament Team Managers

This role is similar to the team manager but for a specific tournament.

11 Key Club Staff and contact details

11.1 Key Staff and email contact details

Andrew Bascome – Technical Director and Head Coach – coachbascome@gmail.com.

Henrik Schroder – Financial Director – abcfootballscool@gmail.com

Hilary Sharman – Club Administrator - abcfootballscool@gmail.com

Keita Wilson – Registration, Kit, BFA and KAPPA coordinator - Kwabcfootballscool@gmail.com.

11.2 **Club offices** are on the 1st floor of the Blue PW Marine Building at Seacrest Group's offices at the top of Woodbourne Road. The entrance steps are opposite the BAA grounds. If you need to leave forms, fees etc. Place in an envelope clearly labeled with your child's name, age group and program. You may hand into Kerry Graham between 9am and 3pm.



Strategic partners:



12 Communication

Email is currently the main form of communication utilized by The Club. It is vital that you provide a functioning and readily used email address for all Club communication. The Club also welcomes all dialogue including positive feedback and constructive criticism.

- Club Administrator will provide information on all items impacting the Club in its entirety or any part thereof.
- Team manager will address all aspects that pertain to their assigned team only.
- Coach Director for age group will oversee matters that pertain to his/her assigned age group.

He/she will communicate with the Coaches of their division.

- Parents
 - first point of contact is their Team Manager
 - For training, technical and match issues contact Coach Director NOT Squad Coach.
 - Contact Club administrator if team manager and/or Coach Director unable to assist
- It is the responsibility of parents to update the Saltus Demosphere with any changes of email addresses during the season not the Club Administrator.



Strategic partners:



13 Camps and Post Season Training

13.1 The following **camp**s will be held at Somerfield Academy (tbc) on the following dates

October half term camp	Monday 26 th to Friday 30 th October
Christmas Camp	Monday 21 st to Wednesday 23 rd December Monday 28 th to Wednesday 30 th December
February Half term camp	Monday 8 th to Friday 12 th February

Camps will be \$175 for the week and to be paid on line and registered on line.

Daily rates of \$35 may be paid on arrival on the day of attendance but player **MUST** be registered on line.

Registration will be one month before commencement date.

Camps will run from 9am to 4.30pm with early drop off from 8am and pick up by 5pm.

13.2 **Post season training** will be held at the NSC from Monday 11th April to Friday 17th June.

Training will be held on Monday, Wednesday and Friday at the following times

4pm to 5.15pm	Y3 - Y5
5.15pm to 6.30pm	Y6 - Y9



Strategic partners:



Registration will be one month from commencement date.

Payment will be \$275 for the whole period to be paid on line on registration.

14 Education Program

- There will be a series of talks in September and October during training sessions to players. Subjects to be covered are:
- Code of Conduct and Behavior expectations
- Nutrition
- FIFA rules and Regulations (U14/U16)

15 Uniform

15.1 Two sets of kits will be given out when squads have been chosen in the week commencing 3rd October. However, fees are required to be paid up in full before kits are issued.

15.2 Tracksuits may be ordered by Saturday 10th October using the form (Appendix 5). This is not a mandatory uniform.

15.3 Goalie kits will be issued to designated goalies and should be returned at the end of the season.



Strategic partners:



APPENDICES

1. Code of Conduct
2. BFA Transfer form (outstanding from BFA)
3. Registration Information
4. Parent authorization form for pick up
5. Tracksuit order Form

APPENDIX 1

Next Generation Valencia @Saltus
Football Club

CODE OF CONDUCT 2015/16

Telephone: (441) 295-6198
Email: abcfootballschool@gmail.com

NEXT GENERATION VALENCIA@ SALTUS FOOTBALL PROGRAM OBJECTIVE

“To promote and develop the game of football at Saltus and in Bermuda.”

To meet the objective of the Next Generation Valencia @ Saltus we must all work with a common framework and code of conduct.



Strategic partners:



GENERAL GUIDELINES AND EXPECTATIONS

As members (players, parents, coaches, and administrators) of the Next Generation Valencia @Saltus Football Programs (the “Program”) we are expected to work together to meet the Program’s objective and we should operate with reference to the following general guidelines and expectations:

- Football is a team sport, not an individual sport, and as such all members are expected to put their best efforts forward for the good of the Program and their team.
- Apart from developing athletic capabilities, football teaches our children life long values and qualities like; respect, commitment, timeliness, to be prepared, effort and teamwork. These values in many respect stands above any individual or his or her capabilities and needs to be reinforced by everyone who is part of the Program.
- It is a privilege to be a member of the Program and a team, and we expect a commitment from all its members to:
 - Attend all practices and games.
 - Always give their best efforts.

- Show a genuine interest in the game and a desire to improve the ability to play the game.

OUR FRAMEWORK AND CODE OF CONDUCT

The following pages outline the behavior we expect from all members of the Next Generation Valencia @ Saltus Football.

COMMUNICATIONS

Each team will have at least one coach and one parent team manager. All communications about your son/daughter’s schedule, practices, games, development, or other issues are to be conducted with either the coach or the team manger. The team manager is your point of contact regarding schedule, game day information, snack duty, and general administrative issues. The coach is your point of contact regarding the content and the conduct of practices, the development of your player, special needs, game day situations and other practice, games and development issues.

If you feel that the team manager or the coach is not properly hearing your issue, then you should contact the year group coordinator. Should he or she not be able to address the issue, it will be elevated to Technical Director of the Program.



Strategic partners:



We encourage communication and dialog. However, we strongly suggest that you refrain from using email to convey issues, unless the issue is of a simple nature, and instead take the time to meet with the coach or team manager, after practice or after the games. Misunderstanding or personal issues are much better dealt with face to face.

Expectations of the following interested parties:

EXECUTIVES

- Act as administrators of the entire program and conduct themselves in an objective and fair manner.
- Provide a means to receive constructive input and assist in dispute resolution.
- Work to develop the talents of volunteers and partners to maintain and improve the quality of the Program.
- Provide regular communication on the Program's status and new initiatives.
- Make sure that all equipment and facilities are safe and match the athletes' age and abilities.

CLUB REFEREES

- Be firm.
- Be consistent and objective in officiating the game and always

apply the rules of the game to the best of your ability

- Not tolerate unacceptable conduct by anyone towards them, the players or the spectators.
- Be open to discussion with the coaches and players before and after the game.
- Stop any situation, which threatens the safety of the participants.

COACHES

- Commit to the coaching philosophy and method of game as directed by the Program's Technical Director.
- Commit to attend all practices and games on time as directed by the Program's Technical Director.
- Obtain the necessary coaching qualifications required by the Bermuda Football Association for the team to take part in BFA sanctioned leagues and events.
- Take full responsibility for the carrying on of all of the designated team practices and games, including the conduct of all players, parents and guardians.
- Maintain open and regular communications with players and parents.
- Teach players fair play and respect of the rules, officials, opponents and fellow teammates.
- Give of their time equally to all players for instruction and support.



Strategic partners:



- Not ridicule or berate their players for mistakes or poor performance.
- Reinforce positive actions by players and encourage efforts by players at all skill levels.
- Give all team members an opportunity to play.
- Ensure playing conditions and equipment are safe.

In the event that any Coach fails to follow these expectations, Parents/Guardians should notify the Program's Technical Director who will address the issue with the Coach and take action appropriate to the infraction(s).

PLAYERS

- Respect each other, their coaches, their opponents, match officials and spectators.
- Always wear boots, shin pads and long socks for all practices and games.
- Listen to their coaches, follow instructions at all times and never talk back to a coach.
- Attend all practices and be changed and ready to start at the assigned start time.
- Do their best at all times, whether at practice or in a game.
- Bring water to all games and practices.

Players who do not follow the expectations as set out above will be subject to the following disciplinary actions, depending upon the nature and severity of the infraction(s):

- Warning as to future conduct.
- Removal from part of a practice.
- Removal from the practice entirely.
- Will not start the next game.
- Will not play in the next game.
- Removal from the team roster for more than one game.
- Removal from the team roster entirely and disallowed back into the club until the following season.

PARENTS/GUARDIANS

- Ensure that the Players understand their obligations under this Code of Conduct.
- Remember that the program is for the enjoyment of all involved, but especially the players. The programme is designed to develop our players in a fun environment where effort and commitment means as much as skills.
- Be positive and supportive members of the team and the Program and must never ridicule any member of the team for their efforts.



Strategic partners:

SALTUS 

ABC 
FOOTBALL
SCHOOL



- Allow the coaches to do the coaching and will refrain from coaching players. Parents may shout encouragement, but must never shout instruction.
- Remain in the designated “spectator” areas and will not encroach on the field, team bench and playing areas. The players must remain separated from the "spectator" areas both during practice and games.
- Understand that the ultimate sanction for failure to comply with BFA coaching and spectator instructions is the removal of the coach's License. Without a Licensed coach the team will not be permitted to play.
- Always remain calm. Remember that their actions as adults will set an example for the children and will therefore maintain proper conduct and respect before, during and after all games and practices.
- Make every effort to ensure their children meet their obligation to be members of the team by attending practices and games at the time designated by the coach. If you child has to miss a practice or a game, make sure the coach has been advised in advance.
- Respect the decisions of the executive, the coach and referees.
- Strive to motivate all members of the team with positive comments and encouragement.
- Be responsible for the conduct of any Spectators that attend games at their invitation and/or to support their child.
- Ensure that all Fees for all programs are fully paid by the due deadlines as instructed by the Club's Administrator.
- All parents must register and pay for their child on line on the Saltus Demosphere for the new season. If this is not carried out, then Club communications will not receive and child will not be registered with the Club.

In the event that a Parent or Guardian does not follow these expectations, the Coach will:

- Request the Parent or Guardian to cease their actions and follow these expectations.
- If the Parent or Guardian does not cease their actions and follow these expectations they will then be asked



Strategic partners:



to leave the game or practice and return at the end.

- If the Parent or Guardian does not leave when requested, their child will be removed from the game or practice until the Parent or Guardian complies with the Coaches request.
- If a Parent or Guardian is in breach of these expectations on a continual basis then Player sanctions may occur, including the ultimate removal of the Player from the club roster

entirely.

- If fees remain outstanding, the Club has the right to ask the player to leave the Club.
- If fees for previous season, holiday camps, post season training and other Club programs are not paid before registration closes for the current season, the Club has the right not to register the player.

We, the Parent(s) or Guardian(s) of _____, hereby confirm that we have read and agreed to the Next Generation Valencia @ Saltus Football program’s Code of Conduct 2015/16and have explained the Player expectations and disciplinary actions to our child:

Sign: _____

Date: _____

For players U14 and above:

I, _____, hereby confirm that I have read and agreed to the Next Generation Valencia @ Saltus Football program’s Code of Conduct 2015/16:

Date: _____



Strategic partners:



APPENDIX 2

BFA Transfer Form outstanding

APPENDIX 3

Information for Registration

Players Full Name:

Date of Birth

School year

School attending

Address

#1 email contact

#2 email contact

Home telephone

Cell Phone

Emergency Contact

Emergency contact phone number

Mother's full name

Mother's home, work and cell number

Mother's Maiden name

Father's full name

Father's home, work and cell number

Current Health provider

Details of any Medical Concerns



Strategic partners:



APPENDIX 4

Parent Authorization Form for Pick Up Next Generation Valencia @ Saltus Football Program

Child's name:

Age Group:

Parent(s)(name):

The following individuals have my permission to collect my child after football practice:

Any other relevant information:

Parent Signature

Date



Strategic partners:



APPENDIX 5

NEXT GENERATION VALENCIA @ SALTUS FOOTBALL PROGRAM TRACKSUIT ORDER FORM

If you wish to order a Next Generation Valencia @ Saltus Tracksuit please complete the form below indicating the size you require for your child/ren. **Cost is \$70 per suit (TBC in September). This is OPTIONAL uniform.**

Payment is required in advance by CASH OR CHEQUE made payable to ABC Football School. Please enclose this form and CASH OR CHEQUE in a sealed envelope labeled with Tracksuit order, your child's name and age group (e.g. Under 8s).

These envelopes may be deposited at our office at 37 Serpentine Road, the blue PW Marine Store Building (opposite the Royal Gazette building), second floor, entrance on the outside of the building facing the BAA complex.

Orders must be submitted before **Saturday 10th October** so we can receive the tracksuits by mid November. If you have any queries please contact Hilary Sharman on abcfootballschool@gmail.com.

Name of child: _____

Age Group: _____

Parent contact email: _____

Amount enclosed : _____



Strategic partners:



Suit YXS YS YM YL YXL AXS AS AM AL

Quantity

See below for measurements

KIDS JACKET MEASUREMENTS

	XS	S	M	L	XL
CHEST	16 1/2	18	19 1/2	21	22 1/2
SLEEVE LENGTH	24	27	30	33	36
BODY LENGTH AT BACK	19 1/2	22 1/2	24 1/2	26 1/2	28 1/2

CHEST

Measured across the chest one inch below armhole when laid flat.

LENGTH

Start at center of neck and measure down shoulder, down sleeve to hem.

BODY LENGTH AT BACK

Measured from high point of shoulder from the back.

KIDS PANTS MEASUREMENTS

	XS	S	M	L	XL
WAIST	9 3/4	10 3/4	11 3/4	12 3/4	13 3/4
INSEAM	22 1/2	25 1/2	27 1/2	30 1/2	33 1/2
INSEAM	Measured from crotch seam to hem.				



Strategic partners:



Adult Sizes

ADULT JACKET MEASUREMENTS

	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
CHEST	21	22 1/2	24	25 1/2	27	28 1/8	30	31 1/2	33	34 1/2
SLEEVE LENGTH	33 1/2	34 1/2	35 1/2	36 1/2	37 1/2	38 1/2	39 1/2	40 1/2	41 1/2	42 1/2
BODY LENGTH AT BACK	25 1/2	26 1/2	27 1/2	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34 1/2

See Measurement comments above

ADULT PANT MEASUREMENTS

	XS	S	M	L	XL	2XL	3XL	4XL
WAIST	27	29	31	33	35	37	39	41
INSEAM	29	30	31	32	33	34	35	36

See Measurement comments above

